

G. Michael Truran

Online Learning Librarian

J. Edgar & Louise S. Monroe Library, Loyola University New Orleans

(504) 864-7119, gmtruran@loyno.edu

Education

Indiana University

Bloomington, Indiana

Master of Library Science, Rare Book and Manuscript Librarianship specialization, 2012

Loyola University New Orleans

New Orleans, Louisiana

Bachelor of Arts in History, Medieval Studies minor, 2010

Library Experience

J. EDGAR & LOUISE S. MONROE LIBRARY, LOYOLA UNIVERSITY NEW ORLEANS

New Orleans, Louisiana

Online Learning Librarian, Visiting Assistant Professor

08/2018 – Present

Explores and develops opportunities to integrate library resources and services into online courses using Blackboard or other campus software initiatives.

Develops the library's online portal for online learners.

Works closely with teaching faculty in online programs, course designers, instructional technologists, and multimedia developers to develop and enhance new and existing courses.

J. EDGAR & LOUISE S. MONROE LIBRARY, LOYOLA UNIVERSITY NEW ORLEANS

New Orleans, Louisiana

Public Services Librarian, Visiting Assistant Professor

08/2014 – 07/2018

Teach library resources and research skills through the library's instruction program.

Create digital learning objects such as Research Guides to support the curriculum of liaison areas.

Coordinate virtual reference chat with other university libraries in the AJCU and manage the library reference e-mail account.

Provide research, circulation, and technology assistance in person and by phone, e-mail, virtual reference chat for the Learning Commons.

Teach a 1 credit hour online course, LIBR-G201 Research & Technology 2.0.

Serve as librarian liaison to College of Business, Classical Studies, Nursing, and Philosophy departments.

Serve on the Learning Commons and Teaching & Learning Teams.

J. EDGAR & LOUISE S. MONROE LIBRARY, LOYOLA UNIVERSITY NEW ORLEANS
 New Orleans, Louisiana
 Learning Commons Research Assistant
 03/2014 – 08/2014

Provide circulation, reference, and technology assistance. Manage library facilities during the afternoons and weekends. Supervise and mentor Learning Commons student employees.

INDIANA UNIVERSITY LILLY LIBRARY
 Bloomington, Indiana
 Conservation Intern
 06/2012 – 07/2012

Assembled book enclosures, such as phase and corrugated boxes, for rare materials. Performed dry treatments and Japanese tissue repair on rare materials. Prepared rare materials for exhibition. Interleaved rare material to mitigate water damage.

GEOSCIENCES LIBRARY, INDIANA UNIVERSITY BLOOMINGTON
 Bloomington, Indiana
 Graduate Assistant
 05/2011 – 05/2012

Designed and implemented 'Treasures of the Geosciences Library' book exhibits highlighting individual selections from the special collections room. Exhibition topics included pre-lunar landing images and knowledge of the Moon and late 19th century speculations on comet impact extinction events relating to world mythology and the destruction of Atlantis. Exhibit images can be viewed at <http://badquail.imgur.com/>.

Performed opening and closing procedures. Provided circulation and reference services to students and faculty of Geography and Geological Sciences, including virtual services. Maintained new books display physically and online using Library Thing. Collection development. Sorted and deaccessioned U.S.G.S. 7.5' Minute Topographic Maps as part of an ongoing weeding project. Performed an inventory of the Geosciences Library special collections room.

KELLEY SCHOOL OF BUSINESS AND SCHOOL OF PUBLIC AND ENVIRONMENTAL AFFAIRS INFORMATION
 COMMONS, INDIANA UNIVERSITY BLOOMINGTON
 Bloomington, Indiana
 Senior Circulation Assistant
 11/2010 – 05/2012

Performed opening and closing procedures. Supervised undergraduate work study students. Provided circulation and virtual reference services.

J. EDGAR & LOUISE S. MONROE LIBRARY, LOYOLA UNIVERSITY NEW ORLEANS
 New Orleans, Louisiana
 Student Assistant: Learning Commons, Special Collections, Stacks, Technical Services
 05/2007 – 06/2010

Assistant to the Library Systems and Web Coordinator. Managed open holdings with the use of a link resolver. Created Dublin Core metadata for digitized special collections materials such as the 1970 and 1971 archive of the Maroon student newspaper and Lafcadio Hearn Correspondence and uploaded images and metadata using CONTENTdm. Performed OCR batch processing and error correction with OmniPage Pro. Assisted in collection development of the gospel/blues subject area. Generated collection development reports for library liaisons.

Digitized the field journals of Frère Joseph Cornet for the Cornet Project. Processed physical materials including books and periodicals. Processed items for discard. Provided circulation and reference services. Advised patrons in dealing with fines and late materials while upholding library policy. Building management. Supervised closing procedures on Friday nights. Shelved materials in all subject areas. Performed shifting of the J –Political Science, K –Law, and L –Education subject areas. Processed DVD cases for shelving in open stacks and helped implement the library's current DVD shelving area.

Work Experience

OPUS LEGALIS, L.L.C.
New Orleans, Louisiana
Legal Services Provider
07/2013 – 03/2014

Provide courier services to law firms in downtown New Orleans. File legal pleadings with Orleans Parish Civil District Court. Acquire judge signatures and sheriff service when required. Perform research in Orleans Civil District Court, Orleans Parish Land Records, and New Orleans City Hall.

PAPER CRANE GALLERY AND STUDIO
Bloomington, Indiana
Gallery Volunteer
02/2011 – 05/2011

Building management. Opened and closed the gallery. Performed sales transactions for art items on display as well as items in the gallery hand craft shop. Reported sales records for closing shifts. Assisted in gallery maintenance between shows.

Awards

Recipient of the 2008-2009 award for the Dr. Nancy Fix Anderson Women's Studies Essay Contest.

Professional Development

Presentations

- With Elizabeth Kelly, Jim Hobbs, and Lucy Rosenbloom. "WOLF-LOR: Lessons Learned Developing a Low-cost Learning Objects Repository." LOUIS Users Conference, Baton Rouge, LA. September 14, 2018.

Committee Memberships

- Association of Jesuit Colleges and Universities Virtual Reference Project Scheduling Coordinator 2017-2019.
- Association of College and Research Libraries Rare Book and Manuscript Section Diversity Committee 2013 –2015.
- Student Library Advisory Committee, Loyola University New Orleans J. Edgar and Louise S. Monroe Library 2008 –2010.

Conferences & Meetings Attended

- LOUIS Users Conference 2018
- AJCU Virtual Reference Project Coordinator's Meeting 2015, 2016, 2017
- ALA Annual Conference & Exhibition 2011
- ALA Midwinter Meeting and Exhibits 2013