

Audio Reserves Request Form

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Today's date:	Semester:
Instructor:	Department:
Email address:	Campus phone:
Campus box:	Other phone/email:
Course name:	Course ID:

For assistance contact Alicia Hansen (x7118 or ahansen@loyno.edu) or Rosario Barrios (x7258 or barrios@loyno.edu).

Note: Please treat each disc in a multi-disc set as **one item**.

Item 1:

1. Personal copy? Y_____ N_____
2. If library item, call number:
3. Title of CD:
4. Disc number:
5. Track(s):
6. Do you want to call the track(s) something other than what it is called on the CD? If so, list here:

Item 2:

1. Personal copy? Y_____ N_____
2. If library item, call number:
3. Title of CD:
4. Disc number:
5. Track(s):
6. Do you want to call the track(s) something other than what it is called on the CD? If so, list here:

Item 3:

1. Personal copy? Y_____ N_____
2. If library item, call number:
3. Title of CD:
4. Disc number:
5. Track(s):
6. Do you want to call the track(s) something other than what it is called on the CD? If so, list here:

Item 4:

1. Personal copy? Y_____ N_____
2. If library item, call number:
3. Title of CD:
4. Disc number:
5. Track(s):
6. Do you want to call the track(s) something other than what it is called on the CD? If so, list here:

Item 5:

1. Personal copy? Y_____ N_____
2. If library item, call number:
3. Title of CD:
4. Disc number:
5. Track(s):
6. Do you want to call the track(s) something other than what it is called on the CD? If so, list here:

Item 6:

1. Personal copy? Y_____ N_____
2. If library item, call number:
3. Title of CD:

4. Disc number:
5. Track(s):
6. Do you want to call the track(s) something other than what it is called on the CD? If so, list here:

Item 7:

1. Personal copy? Y_____ N_____
2. If library item, call number:
3. Title of CD:
4. Disc number:
5. Track(s):
6. Do you want to call the track(s) something other than what it is called on the CD? If so, list here:

Item 8:

1. Personal copy? Y_____ N_____
2. If library item, call number:
3. Title of CD:
4. Disc number:
5. Track(s):
6. Do you want to call the track(s) something other than what it is called on the CD? If so, list here:

Item 9:

1. Personal copy? Y_____ N_____
2. If library item, call number:
3. Title of CD:
4. Disc number:
5. Track(s):
6. Do you want to call the track(s) something other than what it is called on the CD? If so, list here:

Item 10:

1. Personal copy? Y_____ N_____
2. If library item, call number:
3. Title of CD:
4. Disc number:
5. Track(s):
6. Do you want to call the track(s) something other than what it is called on the CD? If so, list here:

Item 11:

1. Personal copy? Y_____ N_____
2. If library item, call number:
3. Title of CD:
4. Disc number:
5. Track(s):
6. Do you want to call the track(s) something other than what it is called on the CD? If so, list here:

Item 12:

1. Personal copy? Y_____ N_____
2. If library item, call number:
3. Title of CD:
4. Disc number:
5. Track(s):
6. Do you want to call the track(s) something other than what it is called on the CD? If so, list here:

Print additional copies of this form as needed for additional items.