PORTABLE PROJECTOR INSTRUCTIONS

Setup Procedure:
- Connect the power cables to the projector and laptop.
- Connect the VGA or HDMI cable from the computer to the appropriate input plug on the back of the projector. If using VGA, make sure the knobs on are screwed all the way down so the cable is secure.
- Take the lens cap off the projector and turn on the projector first, then the laptop. The projector will need to warm up for about 60 seconds.
- For best projection, release and adjust the front foot by pressing in on the white button located next to the foot.
- Adjust the ZOOM and FOCUS as needed using either the remote or buttons on top of the projector. Try to make the image fill the screen. You may need to move the projector forward or backward, adjust the foot, and/or adjust the zoom do so.
- If you do not see the laptop image coming from the projector, try changing the input on the projector. Push the button marked INPUT on the top of the projector. While changing inputs, watch the screen; it will read out which input the projector is currently set to. It may be necessary to push the button more than once before the correct input is selected. Remember to pause before continuing to cycle through inputs, so the projector can give you the correct input read-out.
- If there is still no image from the laptop after cycling the projector through all of the inputs, then the laptop is probably not sending the image to the projector.
  - For a Windows machine, press and hold the Windows and P keys until you find the “Duplicate” display option. Pressing these buttons will force the laptop to cycle through its different image settings.
  - For a Mac machine, open the “Displays” menu from within your System Preferences. In the “Arrangements” tab, make sure “Mirror Displays” is checked.

Projector Shut Down Procedure:
- Press the power button once, the screen should show a message asking if you are sure you want to turn it off, press the power button again to confirm.
- The screen will go dark, however, the projector fan will continue to run for a few moments. Don’t pull the plug until the projector fan stops.
- Once the bulb has sufficiently cooled, the projector fan will stop.
- Pack up the projector, making sure that the proper cables are included (power and VGA/HDMI cables)

Troubleshooting:
- If projector image shows a green or purple cast, the most likely cause of the problem is that the VGA cable is poorly connected. Undo and then reposition the VGA cable at both ends, making sure that the connection is secure. If you have any trouble plugging in a cable, check the pins on it to make sure they are all straight, if not they may not be fitting into the holes on the projector or computer correctly.
- The native resolution on our portable projectors is 1024x768. Make sure the laptop resolution is set to that level.