

# Instructions for Enhanced Classroom – MO 251

## You can use the following equipment:

- Desktop Computer
- VGA hookup for laptop
- HDMI hookup for laptop
- Blu-ray player with remote
- Hook up for other equipment such as VHS player or document camera (please contact Media Services)



Control Unit

## Turn the projector on

- Press the **PROJ ON** button on the control unit to activate the projector.
- There will be a **30 second delay** as the projector warms up.  
*Lighting can be adjusted using the buttons at the bottom of control unit*

## Select device on Control Unit

- For the **desktop computer**, press the **PODIUM PC** button.
- For a **laptop with VGA connection**, plug the VGA and audio connectors into the laptop. Press the **LAPTOP VGA** button.
- For a **laptop with HDMI connection**, plug the HDMI cable into the laptop. Press the **LAPTOP HDMI** button.
- For the **Blu-ray player**, press the **BLU-RAY** button.

**Use the IMAGE ON/OFF** button if you want to keep the image ready but want the screen to be dark.

**Volume** is controlled through the dial on the control unit. If you are using a laptop, please make sure the master volume on the laptop is high.

**Lights** are controlled through the control unit, or through the switches located next to the entrance door.

## Troubleshooting

### Video

- **If your device is not projecting:**  
Try selecting a different device and then switch back.  
Try restarting your device.

- **If your laptop is still not projecting :**  
Check your cable connections and make sure LAPTOP VGA or HDMI is selected on the push button control unit. **For a PC**, hold the Windows key and letter P, and choose "duplicate." **For a Mac**, make sure your display setting is "mirroring."

### Audio

- **If you cannot hear any sound from HDMI:** you may have to change your audio output on your laptop. **For a PC**, right-click on the sound icon and choose "Playback devices." Then choose "Crestron." **For a Mac**, Option-Click on the sound icon. Then choose "Crestron" for your Output Device.

Please **CALL MEDIA SERVICES (504-864-7120)** for any assistance.

**Please press PROJ OFF at the end of your class!**