**Instructions—BO 214b**

**You can use the following equipment:**
- Desktop Computer
- VGA hookup for laptop
- HDMI hookup for laptop
- Blu-ray player with remote
- Hook up for VHS player (please contact Media Services)
- Document Camera

**Turn the projector on**
- Press the **SYSTEM ON** button on the control unit to activate the projector.
- There will be a 30 second delay as the projector warms up.

**Select device on Control Unit**
- For the **desktop computer**, press the **PC** button.
- For a **laptop with VGA connection**, plug the VGA and audio connectors into the laptop. Press the **VGA** button.
- For a **laptop with HDMI connection**, plug the HDMI cable into the laptop. Press the **HDMI** button.
- For the **Bluray/DVD player**, press the **DVD** button.
- For the **Document Camera**, press the **DOC CAM** button.

**Use the DISPLAY ON/OFF button** if you want to keep the image ready but want the screen to be dark.

**Volume** is controlled through the dial on the control unit. If you are using a laptop, please make sure the master volume on the laptop is high.

**Troubleshooting**

**Video**
- If your device is not projecting:
  Try selecting a different device and then switch back.
  Try restarting your device.

  - If your laptop is still not projecting:
    Check your cable connections and make sure VGA or HDMI is selected on the push button control unit. For a **PC**, hold the Windows key and letter P, and choose “duplicate.” For a **Mac**, make sure your display setting is “mirroring.”

**Audio**
- If you cannot hear any sound from HDMI: you may have to change your audio output on your laptop. For a **PC**, right-click on the sound icon and choose “Playback devices.” Then choose “Crestron.” For a **Mac**, Option-Click on the sound icon. Then choose “Crestron” for your Output Device.

**Please CALL MEDIA SERVICES (504-864-7120) for any assistance.**

**Please press SYSTEM OFF at the end of your class!**