Instructions for Enhanced Classroom – BO 221

You can use the following equipment:
- Desktop Computer
- VGA hookup for laptop
- HDMI hookup for laptop
- Blu-ray player with remote
- Document Camera
- Hook up for other equipment such as VHS player (contact Media Services)

Turn the projector on
- Touch the Touch Panel to activate it.
- Press the SYSTEM ON button on the control unit to activate the projector.
- There will be a 30 second delay as the projector warms up.
  *Press the Room Controls button to change the lights, shades, and screens.*

Select device on Touch Panel
- For the desktop computer, press the Podium PC button.
- For a laptop with VGA connection, plug the VGA and audio connectors into the laptop. Press the LAPTOP button.
- For a laptop with HDMI connection, plug the HDMI cable into the laptop. Press the LAPTOP button.
- For the Blu-ray player, press the DVD Blu-Ray button.
- For the document camera, make sure it is powered on and press DOC CAM.

Use the IMAGE ON/OFF button if you want to keep the image ready but want the screen to be dark.

Volume is controlled through the touch panel. If you are using a laptop, please make sure the master volume on the laptop is high.

Lights, shades, and the screen are controlled though the Room Controls button.

Troubleshooting
- **Video**
  - If your device is not projecting: Try selecting a different device and then switch back.
  - Try restarting your device.
  - If your laptop is still not projecting: Check your cable connections and make sure LAPTOP is selected on the Touch Panel. For a PC, hold the Windows key and letter P, and choose "duplicate." For a Mac, make sure your display setting is “mirroring.”
  - If you cannot hear any sound from HDMI: you may have to change your audio output on your laptop. For a PC, right-click on the sound icon and choose “Playback devices.” Then choose “Crestron.” For a Mac, Option-Click on the sound icon. Then choose “Crestron” for your Output Device.

Please CALL MEDIA SERVICES (504-864-7120) for any assistance.

Please press SYSTEM OFF at the end of your class!